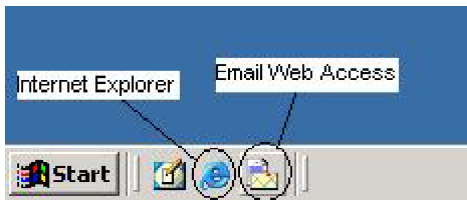


Accessing the Web and Email on the Lab and Classroom Windows XP Pro

The most important thing to know and remember is that you must logout of your workstation so that your personal data and printing credit will be safe.

You can left click Internet Explorer icon or Email Web Access on the task bar.

The next screen shows the icons on the task bar you will see on your Windows XP Pro:



Please contact Columbia College IT at 786-3007 with any questions.

Please make sure you are printing to the correct printer in your lab.

**MAKE SURE THAT YOU RESTART THE
COMPUTER AFTER USE AND LEAVE IT AT
THE LOG ON TO WINDOWS SCREEN.**